MISSION COORDINATOR CHECK LIST

FROM: START
TO: H-24 (*1010*)

TIME (NLT)	RESP	ACTION	COMPLETED
ASAP	DCOC	Complete & distrubute mission alert notification	*Kev* 0800L
ASAP	DCOC	☐ Acknowledge Receipt of R-54	*Kev* 0810 STAT
ASAP	DCOC	Convert H -hour time to local and record in check list.	*Kev* 083*L
ASAP	DCOC	Complete pilots activity schedule (5) (1-DCO, 1-M/C, 1-Flt Surg, 1-CO, 1-DCOL)	*Kev* 0820L
ASAP	DCOC	Notify & alet the C-130 (21 TCS) Naha WA-7175 Lt Col Poston, Maj Newton Maj Lampos (Alert H+30) ~~Advise that we have an airlift requirement to Yokota at~~ N//A ~~Z . In place time here to pick up TAKE is L+2:00.~~	N 0830L 26 /1730 Z
ASAP	DCOC	Check with DCOM to see if Msgs (R-76 R-81) have been received by 1004 prior to H-24. (R-81)	R-76 Revo 0950 *Kev* R-81 Revo 1155 *Kev*
ASAP	DCOC	Check with DCOM FOR the check list to be used. (a) Custom or canned route. ▬▬▬▬▬▬▬▬▬	*Kev*
ASAP	TTFC	Delivers tanker schedule with all C/S - & timing.	*Kev*

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revised 16 Sept 67.

FROM: H -24:00(_1010_ L)

TO: H -18:00(_1610_ L)

TIME NLT	RESP	ACTION	TIME
H -23:30(_1040_ L)	DCOC/	M/C attend Commander's initial briefing. Receive Ops personnel inputs for recovery team. Give to DCS. Prepare access lists for CP and Flt Following Room.	_0800_
H -23:00(_1110_ L)	SEC	Hangars secured, access lists posted.	1110L
H -22:00(_1210_ L)	COMMO	Recd [____], Prepare Flimsy	08-STAT
H -21:00(_1310_ L)	Flt Surg	Results of pilot physicals	1200 L
H -21:00(_1310_ L)	DCOC	Send [____]	08-STAT
H -20:30(_1340_ L)	COMMO	Notify DCM of Freq Channelization and translator code.	1330 L
H -19:00(_1510_ L)	DCM	Complete TED and Refuel (Item 8) * (Item 3)	#1 _1345L_ #2 _1230L_
H -19:00(_1510_ L)	SEC	Advise M/C of Seat Kit No. Prm AC Kit (Enter Bottom or R-103) Sec AC Kit	_119_ _121_
H -19:00(_1510_ L)	DCOM	Tape Recorders ready in briefing Rm	_1500_
H -19:00(_1510_ L)	COMMO	Complete Commo flimsy, cys to: M/C-3, (2 Pilots + 1 CP) and DCOMF-2	_1430_

* DCM REGENERATION

Revised 23 August 1967

FROM: H-18:00 (_1610_ L)

TO: H-12:00 (_2210_ L)

TIME (NLT)	RESP	ACTION	TIME
H-18:00(_1610_ L)	DCOMI	Start Intelligence Briefing	_1610_
H-17:00(_1710_ L)	DCO	Supervise Plt's Initial Briefing	_1710_
H-16:00(_1810_ L)	DCM	Complete INS pre-flt (item 12) #1	1100 L
		#2	0900 L
H-15:00(_1910_ L)	DCOM(A)	Receive ▢ (Via 1004)	0950 L, STAT
H-15:00(_1910_ L)	DCM	Deliver ▢ with EWS System Checkout Info.	N/R STAT
H-15:00(_1910_ L)	COMMO	Deliver ▢ to M/C if all Info available.	1730 STAT
H-13:00(_2110_ L)	DCM	Complete EWS Pre-Flt (Item 13) #1	1710
		#2	1330 L
H-13:00(_2110_ L)	DCOM(A)	INS Load Sheet. Deliver to INS	1200
H-13:00(_2110_ L)	Flt Surg	Start Crew Rest	2110
H-12:30(_2140_ L)	DCOM	Notify M/C of receipt of R-81 (Pkg Data) (Via 1004)	1155
H-12:00(_2210_ L)	DCOC	Send Grey Star Support Msg to 313th	1335 N
H-12:00(_2210_ L)	DCOM(A)	Receive Wea update flt plan. (Via 1004) (1004 trouble)(Hqs)	0115

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Revised 11 September 1967

FROM: H-12:00 (_2210_ L)

TO: H- 2:00 (_0810_ L)'

TIME(NLT)	RESP	ACTION		TIME
H-11:30(_2240_ L)	DCOM	Package program to Pkg personnel		_1300_ /-
H- 9:00(_0110_ L)	DCOW	M/C item (G) Wx effect of ability to launch. (R-86)		_2400_
H- 9:00(_0110_ L)	DCOC	Send ▭ to Hqs		_2410_ STAT
H- 8:30(_0140_ L)	DCM	Complete Pkg Load (Item 15)	#1	_0030_
			#2	_0030_

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TIME(NLT)	RESP	ACTION		TIME
H- 4:30(_0540_ L)	DCOM(A)	Film strip complete		_0430_
H- 4:00(_0610_ L)	AFCS	Report Equip status to DCOC		_0610_
H- 3:45(_0625_ L)	CMDR DCO F/Surg	Final decision on primary & spare pilot, notify DCOL		_0625_
H- 3:45(_0625_ L)	DCO	Current Airfield Status		_0630_
H- 3:30)_0640_ L)	DCM	Start INS Warm (Item 21)	#1	_0640_
		*(Item 14)	#2	_0640_
H- 3:30(_0640_ L)	DCO	Final Briefing		_0640_
H- 2:30(_0740_ L)	DCOC	Send ▭ confirmation of Coord.		_2030_ STAT

* DCM REGENERATION

Revised 15 September 1967

FROM: H -2:00 (__0810__ L)

TO: L HOUR (_____ L)

TIME (NLT)	RESP	ACTION	TIME
H -1:30 (__0840__ L)	DCOC	Notify Helicopter Section of ETD (CONTROLLER)	0830
H -2:00 (__0810__ L)	DCOMI	E&E Packet turned in to DCOL	0845
H -1:35 (__0835__ L)	DCOW	Letdown plates to pilots	0830

H -1:25 (__0845__ L)	F/Surg	Pre-suiting physical	0845
H -1:00 (__0910__ L)	DCOM	Load DCOM material both acft	#1 0910 #2 0910
H -0:50 (__0920__ L)	DCOL	Pilot to aircraft	0920
H -1:00 (__0910__ L)	DCO	Go-No-Go decision	0825
H -1:00 (__0910__ L)	DCOC	Activate HF (CONTROLLER)	0920
H -1:00 (__0910__ L)	DCOC	Check latest NOTAMS	✓
H -1:00 (__0910__ L)	DCOC	Assure Chopper alerted	✓
H -:45 (__0925__ L)	DCOL	Pilot hooked up in acft	0925
H -:30 (__0940__ L)	DCM	Start engine	0940 0/1040
H -:15 (__0955__ L)	DCOC	Cmdr's emerg C.L., Dash-1, CYG Ck list, B.W. status code, in place	0945
H -:00 (__1010__ L)	DCOC	Send [ ]	0012 STAT
H Hour (__1010__ L)	DCOC	Send T/O Msg to 313th	1012
H +1:15 (__1125__ L)	DCO	Release spare (~~primary~~)	1125
:30 prior to ldg	DCOC	Alert chopper (controller)	1345
:30 prior to ldg	DCOC	Notify Transit Alert (controller)	1345
:30 prior to ldg	M/C	Prepare [ ] 111 for DTFC or DCO (clip bd) (primary)	1330 STAT
ASAP after ldg	DCOC	Send [ ] (Msn ldg report)	~~0852~~ 1412 STAT
ASAP after ldg	DCOC	Send 313th CNX (ATA) msg	1412

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FROM: H +1:00 (_____ L)

TO: END

TIME (NLT)	RESP	ACTION	TIME
		SECONDARY LAUNCHED	
ASAP	DCOC	Se[____]109 on Primary	_____ STAT
ASAP	DCOC	Send Grey Star abort Msg on Prim	_____
H +1:00(_____ L)	DCOC	Send [____] on Secondary	_____ STAT
H +1:00(_____ L)	DCOC	Send Grey Star T/O on Secondary	_____
L -:30(_____ L)	DCOC	Notify Helicopter (controller)	_____
L -:30(_____ L)	DCOC	Notify Trans Alert (controller)	_____
L Hour(_____ L)	DCOC	Send [____]	_____ STAT
L Hour(_____ L)	DCOC	Send Grey Star Canx – Give ATA	_____

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TIME (NLT)	RESP	ACTION	TIME
ASAP after ldg	DCOC	Receive CYG Down time, then release Strip Alert/Airborne Alert Tnkr. Notify TTFC.	1411
ASAP after ldg	DCOC	Release Helicopter (controller)	1415
ASAP after Ldg	DCOC	Release C-130 (21TCS)	1405
L +:30(1420 L)	AFCS	Shutdown	1420
L +1:30(_____ L)	DCOMI	Par "C" of R-118 to DCOM	_____
L +3:30(_____ L)	SEC	Sterilize aircraft	_____
L Plus (_____ L)	DCOC	Release Acft to DCM	_____
L +4:00(_____ L)	DCOM	Recording tape and film strip to Security.	_____
L +5:00(_____ L)	DCO	Review Tanker Msn Report	_____
L +5:00(_____ L)	DCOM	Tape of debrief to Security	_____
L +5:00(_____ L)	COMMO	B/W Tape to Security	_____

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SECRET

FROM: Mission Coordinator   25 JAN 1968

SUBJECT: Mission Alert Notification

TO: (See Below)

Request your attendance at the Commander's Briefing to be held

in the Operations Briefing Room on _____25 JAN 1968_____ at

_____1040_____ L.

FOR THE COMMANDER

Mission Coordinator

Office	Time(L)	Recipient	Office	Time(L)	Recipient
CMDR	0755		DCOL	0800	CRF
DCO	0755		DCOC/MC		
DCM	0755		DCOMI		
DCS	0755		DCOW	0750	
SECUR	0755		COMMO	0750	
FLTSURG	0745		AFCS		(Notify Only)
DCOM	0745		TTFC(SAC)		(Notify Only)

SECRET

BLACKSHIELD

✓		TITLE	DUE LCL	Z	IN	OUT	ACTION	REMARKS	STAT
✓	231	Msn Alert Wx Fcst	-25 0910		X		WX	(Receive Daily)	
✓	20	Airfield Status	Daily			X	DCOC (Controll)	As of 0900L Filed in R-20 Folder	
✓	72T	Tanker Msn Alert	-24 1010		X		SAC		
✓	54	Mission Alert	-24 1010		X		CMDR/DCO DCM		
✓	X	Ackd Receipt R-54	ASAP			X	DCOC		
✓	232	Mission Plan Wx Requirement	-23 1110		X		WX/DCO		
✓	62	Opln Commo Data	-22 1210		X		COMMO/DCO		
✓	63	EWS Setting	-22 1210		X		EWS		
✓	X	Tanker/Wx Scout Recall Word	-22 1240		X		SAC/DCO		
✓	57	Mission Alert Confirmation	-21 1310			X	DCO		
✓	58T	Tanker Support Confirmation	-21 1310			X	SAC		
✓	233	Msn Plan Wx Fcst	-21 1310		X		WX		
✓	236A	Forward Base Wx Forecast	-21 1310		X		WX		
N/A	313th	Grey Star/Clayfeet Wx Scout Request	-20 1410			X	DCO	BYEMAN CHANNELS	

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BLACKSHIELD

✓		TITLE	DUE LCL	Z	IN	OUT	ACTION	REMARKS	STAT
N/A	X	HF Freg to TTFC	-20 1410			X	COMMO	As Req of Typhoon Deployment	
✓	71	MISSION PLAN#1	-18 1610		X		DCOMP		
✓	77	Current Intel	-18 1610		X		INTEL		
✓	233 AMMD	Msn Pln Wx Fcst	-17:30 1640		X		WX		
N/A	313th	Wx Support Confirmation	-17:30 1640		X		DCOC		
N/A	X	Weather Scout Call Sign Confirmation	-17:00 1710			X	DCO	Wx Scout Call Signs to [ ], WECEN	STAT
✓	236B	Forward Base Wx Forecast	-17:15 1725		X		WX		
✓	21	Opln Capability	-16:00 1810			X	DCM	As of 1700 Local Daily	
✓	30	Supt Acft Status	-15:00 1910			X	DCM	As of 1700 Local Daily	
✓	76	Mission Pln#2	-15:00 1910		X		DCOMP	Probably 1004	
✓	78	Mission Plan#3	-15:00 1910		X		DCOMP	Probably 1004	
N/R	X	EWS Sys Checkout	-15:00 1910			X	DCM	REQUIRED ONLY WHEN SO INDICATED ON BOTTOM OF R-63.	
✓	234	GO-NO-GO Wx Requirements	NLT 1330Z 2230		X		Wx		
✓	237	Tnkr Msn Wx Fcst	-14:00 2010		X		SAC/WX		

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BLACKSHIELD

✔		TITLE	DUE		IN	OUT	ACTION	REMARKS	STAT
			LCL	Z					
② ✔	79T	Tanker Msn Plan	-13:00 / 2110		X		SAC	Probably More Than 1 Msgs	
✔	81	Camera Program-ing Data	--12:30 / 2140		X		DCOMP	Probably 1004	
✔	313th	Grey Star Support Request	-12:00 / 2210			X	DCO	BYEMAN CHANNELS Add Crew Number	
✔	≡ 82	HFSSB BIRD-WATCHER ACTIVITY	-10:00 / 0010			X	COMMO		
✔	42	Non-Opnl Sortie	DAILY			X	DCOC (CONTROL)	File in R-42 Folder Sub-mitted Appox 1530L Daily For Next Days Non-Ops Msn	
✔	35	Sp Fuel Test	-10:00 / 0010			X	DCM(POL)		
✔	236C	Forward Base Wx Forecast	-9:00 / 0110			X	WX		
✔	87T	Tanker Pre-Sortie Report	-9:00 / 0110			X	SAC	Probably More Than 1 Msgs	
✔	235	GO-NO-GO WX Forecast	-9:00 / 0110		X		WX		
✔	86	Pre-Sortie Report	-9:00 / 0110			X	DCO		
N/A	241	Haz Wx Advisory	-7:00 / 0310			X	WX	If Adverse Conditions	
N/A	241	Haz Wx Advisory	-7:00 / 0310		X		WX	If Adverse Conditions	
✔	95T	Tanker Msn Support Execut-ion	-6:00 / 0410			X	SAC		
N/R	X	B/W A & B CODES	-12:00 / 2210			X	DCOM		

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BLACKSHIELD

STAT

✓		TITLE	DUE LCL	Z	IN	OUT	ACTION	REMARKS
MR	X	Final Option Selection	-6 / 0410		X		DCOM	
✓	231	Msn Alert Wx Fcst	-5 / 0510		X		WX	(Receive Daily)
✓	92	Emerg. Seat Pack	-5 / 0510			X	SECURITY	
✓	236D	Forward Base Wx Forecast	-3 / 0710			X	WX	
✓	243	Met Watch Obs	-3 / 0710			X	WX	
✓	313th	Grey Star Coord Confirmation	-3 / 0710		X		DCO	
✓	235 Ammd	GO-NO-GO Wx Forecast	-3 / 0710		X		WX	
N/A	35	Spl Fuel Test	-2:30 / 0740			X	DCM(POL)	
✓	X	313 AD Coord Confirmation	-2:30 / 0740			X	DCO	Submit to Hqs
N/A	240	Wx Scout Rpts	-2 / 0810		X		WX	Will be Received Continuousl Until AR Areas Secured
✓	20	Airfield Status	Daily			X	DCOC (Controll)	As of 0900 Local Filed in R-20 Folder
✓	101T	Tanker T/O Rpt	As Req			X	SAC	Continous Until all Tankers are Airborne
✓	90	GO-NO-GO Msgs	-1 / 0910		X		DCO	
✓	103	Primary Take-off	-0 / 1010			X	DCO	Add Crew Number

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✓		TITLE	DUE		IN	OUT	ACTION	REMARKS
			LCL	Z				
✓	313th	Primary Take-off	1010	—0		X	DCO	BYEMAN CHANNELS
N/A	109	Primary Abort	As Req			X	DCO	FLASH
N/A	313th	Primary Abort	As Req			X	DCO	BYEMAN CHANNELS
N/A	103	Spare Take-off	As Req			X	DCO	Add Crew Number
N/A	313th	Spare Take-off	As Req			X	DCO	BYEMAN CHANNELS
✓	X	Tanker Off-load Rpt	As Req		X		DCO/SAC	Continous Until All Fuel Off Loaded
✓	107	Primary Landing	L			X	DCO	
✓	313th	Primary Landing (Canx 313 Support If Msn Completed)	L			X	DCO	BYEMAN CHANNELS
N/A	109	Spare Abort	As Req			X	DCO	FLASH
N/A	313th	Spare Abort (Canx 313 Support If Msn Cancelled)	As Req			X	DCO	BYEMAN CHANNELS
N/A	107	Spare Landing	L			X	DCO	
N/A	313th	Spare Landing (Canx 313 Support)	L			X	DCO	
✓	X	B/W Resume	ASAP			X	COMMO	
	130	Support Termination	ASAP		X		SAC/WX	

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BLACKSHIELD

✓		TITLE	DUE LCL	Z	IN	OUT	ACTION	REMARKS	STAT
✓	111	Msn Post Landing	L Plus 2			X	DCO/CMDR		
✓	105T	Tanker Landing	As Req			X	SAC	Continuous Until all Tankers Have Landed	
✓	117	Camera Config	L Plus 3			X	DCM		
✓	118	Mission Report	L Plus 3			X	DCO/DCOM	INFO: CABLE "EYES ONLY CMDR"	
⨂	35	Spl Fuel Test	ASAP			X	DCM(POL)		
✓	X	Opnl Sortie Rpt	ASAP			X	DCO	Same as Nonop R-47	
✓	113	INS Tape	ASAP			X	DCOMP	Via 1004 w/message back-up	
✓	119	Take Progress	ASAP			X	SECURITY		
	127	Final Field Eval Of INS Data	L Plus 10			X	DCM		
	120	Flash Process	ASAP		X		DCOMP		
	122	Film Evaluation	ASAP		X		DCOMP		
	121	INS Tape Eval	ASAP		X		DCOMP		
	129	INS Film Correle.	L Plus 7 Days		X		DCOMP		
✓	125	Systems VI Take Progress Rpt	ASAP			X	Security		

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